

PERSONAL DETAILS

Name: _____
(Surname) (Other names)

Date of Birth: _____ **Gender:** (Tick✓) Male: _____ Female: _____
(Date) (Month) (Year)

Nationality: _____ **County:** _____ **ID/Passport No:** _____

Marital Status: Single Married Other (specify) _____

Religious Affiliation: (Christian, Muslim, Hindu, specify other) _____

Denomination: (Catholic, Pentecost, specify other) _____

CONTACT DETAILS

Postal Address: _____ **Postal Code:** _____ **Town:** _____ **Country:** _____

Mobile: _____ **Home/Office Tel No:** _____

Email: _____

PARENT'S/ GUARDIAN'S/ NEXT OF KIN'S INFORMATION:

Name: _____ **Relationship applicant:** _____

Postal Address: _____ **Town:** _____ **Postal Code:** _____ **Country:** _____

Mobile: _____ **Office Tel No:** _____

Email: _____



FINANCIAL DATA

Who will sponsor your Education at RIPS? Tick appropriately (Self/Parent/Guardian/Sponsor)
{ Give details if not Self/Guardian/Parent }

SPONSOR'S INFORMATION :

Name: _____

Postal Address: _____ Town: _____ Postal Code: _____ Country: _____

Mobile: _____ Office TelNo: _____

Email: _____

PROGRAM DETAILS

1st choice program _____

2nd choice program _____

MODE OF STUDY (Please tick ✓ your preferred mode of study)

Evening ☐ School based ☐ Distance learning ☐ Regular ☐

CAMPUS (Specify the campus where you would prefer to pursue your studies)

ACADEMIC PROFILE

i) Institutions attended and Qualifications obtained starting from the latest (*Attach certified copies of results, transcripts and certificates. If not in English, they MUST be translated and certified*)

Academic Level (e.g.Primary Sch, High sch, Diploma, Degree etc)	Name of School/College/University	Dates attended (eg 2005-2010)	Qualifications (e.g. B+,Distinction, first class etc)

ii) Have you been suspended or discontinued from another institution of higher learning before? Yes/No _____. If yes give the name of the University and reasons. _____

iii) English Language Proficiency- If you are from a non English education system, attach evidence (results/certificate) of English proficiency.

iv) WORKING EXPERIENCE

Organization	Dates (from..... to. ...)	Position/Title

NB: RIPS does not discriminate against other faiths, but it is a Christian Institution sponsored by the Evans Barasa Foundation. Every student must agree to support and uphold the moral and ethical standards at RIPS as stated in the RIPS's Code of Conduct enclosed in this application form.

iv)DISABILITIES (*Tick appropriately*).

Do you suffer any disability? Yes_____ No _____

If Yes, specify; Hearing____Mobility_____ Sight_____Other (specify) _____
(Attach documentation from a doctor/physician).

Specify the kind of support you may require while at the University.

REFEREE'S INFORMATION

Give details of three referees			
1	Religious Leader's Names :		
	Address :	Town :	Postal Code :
	Telephone No :		Email :
2	Teacher/Employer's Name :		
	Address :	Town :	Postal Code :
	Telephone No :		Email :
3	Family Friend's Name :		
	Address :	Town :	Postal Code :
	Telephone No :		Email :

How did you get to know about RIPS? (Tick appropriately)

Advertisement through;

- | | |
|--|--|
| <input type="checkbox"/> Radio (specify) _____ | <input type="checkbox"/> TV (specify) _____ |
| <input type="checkbox"/> Newspaper (specify) _____ | <input type="checkbox"/> Poster _____ |
| <input type="checkbox"/> RIPS website | <input type="checkbox"/> Career Day/fair (specify) _____ |
| <input type="checkbox"/> Facebook | <input type="checkbox"/> RIPS alumni |
| <input type="checkbox"/> High school visit | <input type="checkbox"/> Friend |
|
 | |
| <input type="checkbox"/> RIPS student (give name and student registration no.) _____ | |
| <input type="checkbox"/> Success cards | Other (specify) _____ |
| <input type="checkbox"/> KUCCPS | |

CHECKLIST AND DECLARATION

Please check and tick to ensure that you have enclosed all the relevant documents with your application before signing this form. (Only complete applications will be processed)

Certified copies of result slip, transcript and or other academic certificates of studies <i>NB : Submit certified copies of all documents in their original language. Documents in any other language other than English MUST be translated, certified and submitted together with the documents in their original language</i>	
3 Passport size photos (with your name at the back)	
Copy of your National ID or passport	
Signed RIPS Code of Conduct	
Application fee (Where applicable)	

I _____, hereby apply for admission at Royal Institute of Professional Studies and I confirm that the information provided above is correct to the best of my knowledge. I understand that any offer of admission may be withdrawn if I cannot provide documentary evidence of any statements on this form.

Signature _____ Date: _____

FOR OFFICIAL USE ONLY

A) Required Documents

Result slip/Transcripts ☐

pri/High-school/Degree ☐

Certificate School leaving ☐

certificate ☐

Application
fee

Receipt No: _____

B) Recommendation by admission panel

☐ Approved for admission to _____ program

☐ Approved for admission on probation : (conditions) _____

☐ Not approved: Reason _____

Pending approval after receiving the following documents/information

- 1.
- 2.

Signature _____ Date: _____

C) Action by the Registrar

☐ Admitted ☐ Not admitted

☐ Other action _____

Officer's name: _____ Signature: _____

Date: _____